


Tompkins County Industrial Development Agency

Administration provided by 

**TOMPKINS COUNTY INDUSTRIAL DEVELOPMENT AGENCY
BOARD OF DIRECTORS MEETING
• Wednesday, April 8, 2020 • 2:30 PM
Legislative Chambers
121 E. Court Street, Ithaca NY**

On March 12, 2020 the Governor declared an emergency which amended Article 7 of the NYS Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed. Therefore this meeting will be a closed meeting with live stream access available to the public.

REMINDER: THIS MEETING WILL BE LIVESTREAMED
Link to live stream channel: <https://tinyurl.com/weo3tkk>

AGENDA

1. CALL TO ORDER
2. PRIVILEGE OF THE FLOOR
3. ADDITIONS TO AGENDA
4. BUSINESS Page
 - New Business
 - 2019 TCIDA/TCDC Audit Presentation 2
Leslie Spirgen & Evan Cleveland, Insero & Co
5. CHAIR'S REPORT
6. STAFF REPORT
7. APPROVAL OF MEETING MINUTES – March 11, 2020 23
8. ADJOURNMENT

**TOMPKINS COUNTY
INDUSTRIAL DEVELOPMENT AGENCY**

Ithaca, New York

FINANCIAL REPORT

**For the Year Ended
December 31, 2019**

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***TOMPKINS COUNTY
INDUSTRIAL DEVELOPMENT AGENCY***

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INDEPENDENT AUDITORS' REPORT

Board of Directors
Tompkins County Industrial Development Agency
Ithaca, New York

Report on the Financial Statements

We have audited the accompanying financial statements of Tompkins County Industrial Development Agency (the Agency), a component unit of the County of Tompkins, New York, and its discretely presented component unit, Tompkins County Development Corporation (the Corporation), as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Agency's and Corporation's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Agency's and Corporation's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Agency's and Corporation's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Tompkins County Industrial Development Agency and its discretely presented component unit, Tompkins County Development Corporation, as of December 31, 2019, and the changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 4-4c be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Agency's and Corporation's basic financial statements. The Schedules of Indebtedness and Projects are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Schedules of Indebtedness and Projects are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, Schedules of Indebtedness and Projects are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated _____, 2020, on our consideration of the Agency's and Corporation's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Agency's or Corporation's internal control over financial reporting and compliance.

Respectfully submitted,

Insero & Co. CPAs, LLP
Certified Public Accountants

Ithaca, New York
_____, 2020

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TOMPKINS COUNTY INDUSTRIAL DEVELOPMENT AGENCY

MANAGEMENT'S DISCUSSION AND ANALYSIS DECEMBER 31, 2019

The Tompkins County Industrial Development Agency (TCIDA) was created in 1971 to encourage economic growth in Tompkins County. The Tompkins County Development Corporation (TCDC) was created in 2010 for the same purpose as the TCDC and is considered a discretely presented component unit of the TCIDA. Together, they make up the primary government, which for the purposes of the Management's Discussion and Analysis (MD&A), is referred to as the Agency.

TCIDA Mission: The Tompkins County Industrial Development Agency delivers economic incentives to business and industry to diversify and strengthen Tompkins County's tax base and enhance community vitality, by supporting job creation, business and industrial development, and community revitalization. We strive to develop the local economy in an organized, sustainable and environmentally beneficial manner.

TCDC Mission: To promote economic development initiatives in Tompkins County by offering tax-exempt bonding opportunities to not-for-profit organizations.

The following Management's Discussion and Analysis (MD&A) provides a comprehensive overview of the Agency's financial position as of December 31, 2019, and the result of its operations for the year then ended. Management has prepared the financial statements and related footnote disclosures along with this MD&A. The MD&A should be read in conjunction with the audited financial statements and related footnotes of the Agency, which directly follow the MD&A.

FINANCIAL HIGHLIGHTS

- Net Position at the close of the fiscal year ended December 31, 2019 was \$1,553,495 compared to \$1,058,679 at December 31, 2018.
- Total revenues in 2019 were \$928,120 compared to revenues of \$625,608 in 2018. In 2019 the Agency processed and closed on more projects than in 2018.
- Total expenses in 2019 were \$433,304 compared to expenses of \$387,359 in 2018. This stems primarily from an increase in contributions to Tompkins County Area Development of \$26,800 and an increase in professional fees of \$19,160.

OVERVIEW OF THE BASIC FINANCIAL STATEMENTS

The financial statements of the Agency have been prepared in accordance with accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB).

The basic financial statements consist of a Statement of Net Position, a Statement of Revenues, Expenses, and Changes in Net Position, a Statement of Cash Flows, and accompanying notes. These statements provide information on the financial position of the Agency and its discretely presented component unit and the financial activity and results of its operations during the year. A description of these statements follows:

TOMPKINS COUNTY INDUSTRIAL DEVELOPMENT AGENCY

MANAGEMENT'S DISCUSSION AND ANALYSIS DECEMBER 31, 2019

- **Statement of Net Position** presents information on all of the Agency's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Agency is improving or deteriorating.
- **Statement of Revenues, Expenses, and Changes in Net Position** presents information showing the change in the Agency's net position during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of cash flows. Thus, revenues and expenses reported in this statement include all items that will result in cash received or disbursed in future fiscal periods.
- **Statement of Cash Flows** provides information on the major sources and uses of cash during the year. The cash flow statement portrays net cash provided or used by operating, non-capital financing, capital financing, and investing activities.

Component Unit

The Agency reports the Tompkins County Development Corporation as a discretely presented component unit. Although legally separate, this component unit is important based on the Agency's nature and significance of its relationship with TCDC. Statements of the two entities are shown starting on page 5.

FINANCIAL ANALYSIS OF THE AGENCY AS A WHOLE

Our analysis below focuses on the net position (*Figure 1*) and changes in net position (*Figure 2*) of the Agency's activities.

Figure 1

<i>Condensed Statement of Net Position</i>	<i>Total Agency</i>		<i>Total Dollar Change</i>
	<i>2018</i>	<i>2019</i>	<i>2018 - 2019</i>
<i>Cash</i>	\$ 1,058,679	\$ 1,276,064	\$ 217,385
<i>Administrative Fees Receivable Within One Year</i>	-	287,291	287,291
<i>Total Assets</i>	1,058,679	1,563,355	504,676
<i>Accounts Payable</i>	-	9,860	9,860
<i>Total Liabilities</i>	-	9,860	9,860
<i>Unrestricted Net Position</i>	1,058,679	1,553,495	494,816
<i>Total Net Position</i>	\$ 1,058,679	\$ 1,553,495	\$ 494,816

Total assets increased 47.67% primarily based on increased fee revenue, offset by an increase in operating expenses.

TOMPKINS COUNTY INDUSTRIAL DEVELOPMENT AGENCY

MANAGEMENT'S DISCUSSION AND ANALYSIS DECEMBER 31, 2019

Our analysis in *Figure 2* considers the operations of the Agency's activities.

Figure 2

Changes in Net Position	Total Agency		Total Dollar Change
	2018	2019	2018 - 2019
<i>Operating Revenues:</i>			
<i>Administrative Fees</i>	\$ 624,994	\$ 927,254	\$ 302,260
Total Operating Revenues	624,994	927,254	302,260
<i>Non-operating Revenues:</i>			
<i>Interest and earnings</i>	614	866	252
Total Non-Operating Revenues	614	866	252
<i>Operating Expenses:</i>			
<i>Contractual expenses</i>	387,359	433,304	45,945
Total Operating Expenses	387,359	433,304	45,945
INCREASE IN NET POSITION	\$ 238,249	\$ 494,816	\$ 256,567

Total revenues for the Agency's activities increased by 48.35%. As noted in the financial highlights, the increase in revenues is related to an increase in projects processed and closed during 2019.

Total expenses for the Agency increased by 11.86%. The increase in expenses is due to increases in contributions made to Tompkins County Area Development and professional fees.

FACTORS BEARING ON THE AGENCY'S FUTURE

The Agency's capacity to support economic development activities has been challenged by the economic cycle. The Agency has committed \$444,829 to Tompkins County Area Development (TCAD) for administrative and economic development services to the County in 2020. The Agency has committed to approximately 35% of TCAD's funding in 2019 to 2023 to provide a sustainable funding model for countywide economic development activities. The Agency may wish to encumber funds for this purpose to ensure adequate support for economic development, should project deal flow diminish.

Tompkins County established a complementary economic development entity, Tompkins County Development Corporation, which has the authority to finance public facilities for not-for-profit organizations. Fees generated by the Development Corporation will supplement economic development activities. The Development Corporation has not committed any financial support to Tompkins County Area Development for economic development in 2020.

TOMPKINS COUNTY
INDUSTRIAL DEVELOPMENT AGENCY

MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2019

The Development Corporation's authority to finance certain public facilities might be exposed to legislative curtailment in the future, as the NYS Dormitory Authority provides similar services. Currently, the NYS Dormitory Authority aggressively pursues deals throughout the state, which has diminished TCDC deal flow.

CONTACTING THE AGENCY'S FINANCIAL MANAGEMENT

This financial report is designed to provide the Agency's clients, investors, and creditors with a general overview of the Agency's finances and to demonstrate the Agency's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Tompkins County Industrial Development Agency, at 401 E. MLK Jr. Street/401 E. State Street, Suite 402B, Ithaca, New York 14850.

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**TOMPKINS COUNTY
INDUSTRIAL DEVELOPMENT AGENCY**

**STATEMENT OF NET POSITION
DECEMBER 31, 2019**

	<u>Industrial Development Agency</u>	<u>Development Corporation</u>	<u>Total</u>
ASSETS			
Current Assets			
Cash and Cash Equivalents	\$ 727,151	\$ 548,913	\$ 1,276,064
Administrative Fees Receivable Within One Year	287,291		287,291
Total Assets	<u>\$ 1,014,442</u>	<u>\$ 548,913</u>	<u>\$ 1,563,355</u>
LIABILITIES AND NET POSITION			
Current Liabilities			
Accounts Payable	\$ 9,860	\$ -	\$ 9,860
Total Liabilities	<u>9,860</u>	<u>-</u>	<u>9,860</u>
Unrestricted Net Position	1,004,582	548,913	1,553,495
Total Liabilities and Net Position	<u>\$ 1,014,442</u>	<u>\$ 548,913</u>	<u>\$ 1,563,355</u>

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See Notes to Financial Statements

***TOMPKINS COUNTY
INDUSTRIAL DEVELOPMENT AGENCY***

**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
FOR THE YEAR ENDED DECEMBER 31, 2019**

	<u>Industrial Development Agency</u>	<u>Development Corporation</u>	<u>Total</u>
Operating Revenues			
Administrative Fees	\$ 927,254	\$	\$ 927,254
Total Operating Revenues	<u>927,254</u>	<u>-</u>	<u>927,254</u>
Operating Expenses			
Contractual Expense - Tompkins County Area Development	397,577		397,577
Professional and Administrative Expenses	<u>35,727</u>		<u>35,727</u>
Total Operating Expenses	<u>433,304</u>	<u>-</u>	<u>433,304</u>
Operating Gain	<u>493,950</u>	<u>-</u>	<u>493,950</u>
Non-Operating Revenues			
Interest and Earnings	<u>427</u>	<u>439</u>	<u>866</u>
Total Non-Operating Revenues	<u>427</u>	<u>439</u>	<u>866</u>
Net Income	494,377	439	494,816
Unrestricted Net Position, January 1, 2019	<u>510,205</u>	<u>548,474</u>	<u>1,058,679</u>
Unrestricted Net Position, December 31, 2019	<u>\$ 1,004,582</u>	<u>\$ 548,913</u>	<u>\$ 1,553,495</u>

See Notes to Financial Statements

***TOMPKINS COUNTY
INDUSTRIAL DEVELOPMENT AGENCY***

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2019**

	Industrial Development Agency	Development Corporation	Total
Cash Flows from Operating Activities			
Cash Received from Providing Services	\$ 639,963	\$	\$ 639,963
Cash Payments - Contractual Expenses	(423,444)		(423,444)
Net Cash Provided (Used) by Operating Activities	216,519	-	216,519
Cash Flows from Non-Capital Financing Activities	-	-	-
Cash Flows from Investing Activities			
Interest Income Received	427	439	866
Net Cash Provided (Used) by Investing Activities	427	439	866
Net Change in Cash and Equivalents	216,946	439	217,385
Cash and Cash Equivalents, January 1, 2019	510,205	548,474	1,058,679
Cash and Cash Equivalents, December 31, 2019	\$ 727,151	\$ 548,913	\$ 1,276,064
Reconciliation of Operating Gain to Net Cash Provided (Used) by Operating Activities:			
Operating Gain	\$ 493,950	\$	\$ 493,950
Adjustments to Reconcile Operating Gain to Net Cash Provided (Used) by Operating Activities:			
(Increase) Decrease in Administrative Fees Receivable	(287,291)		(287,291)
Increase (Decrease) in Accounts Payable	9,860	-	9,860
Net Cash Provided (Used) by Operating Activities	\$ 216,519	\$ -	\$ 216,519

See Notes to Financial Statements

TOMPKINS COUNTY INDUSTRIAL DEVELOPMENT AGENCY

NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2019

***Note 1* Summary of Significant Accounting Policies**

The financial statements of Tompkins County Industrial Development Agency (the Agency) and its component unit have been prepared in conformity with generally accepted accounting principles (U.S. GAAP). The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing U.S. GAAP for state and local governments through its pronouncements (Statements and Interpretations). The more significant of the Agency's accounting policies are described below.

Financial Reporting Entity

The Agency was created in 1971 by the Tompkins County Legislature under the provisions of Chapter 535 of the 1971 Laws of New York State for the purpose of encouraging economic growth in Tompkins County. The Agency is exempt from federal, state, and local income taxes. The Agency, although established by the Tompkins County Legislature, is a separate entity and operates independently from the County. The Agency is considered a component unit of the County. The County Legislator appoints 4 board members.

All Governmental Activities and functions performed by the Agency are its direct responsibility.

The financial reporting entity consists of (a) the primary government which is the Tompkins County Industrial Development Agency, (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete as set forth in GASB Statement No. 14, "The Financial Reporting Entity," as amended.

The decision to include a potential component unit in the Agency's reporting entity is based on several criteria set forth in GASB Statement No. 14, "The Financial Reporting Entity," as amended; including legal standing, fiscal dependency, and financial accountability. Based on the application of these criteria, the following is included as a discretely presented component unit:

- Tompkins County Development Corporation (the Corporation) - Similar to the Agency, the Corporation was formed, during 2010, for the purpose of encouraging economic growth in Tompkins County. Because New York State has legislated industrial development agencies can no longer serve not-for-profit entities, the Corporation serves that segment of the economy in Tompkins County.

Basis of Accounting

The accounts of the Agency and Corporation are maintained on the accrual basis of accounting. Under the accrual basis of accounting, revenues are recorded when earned. Material revenues accrued include administrative fees. Expenses are recorded when the liability is incurred.

Cash and Cash Equivalents

The Agency and Corporation consider all highly liquid investments having an original maturity of three months or less to be cash equivalents.

TOMPKINS COUNTY INDUSTRIAL DEVELOPMENT AGENCY

NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2019

***Note 1* Summary of Significant Accounting Policies - Continued**

Equity Classifications

Equity is classified as net position and displayed in two components:

- Restricted - Consists of net resources with constraints placed on their use either by 1) external groups such as creditors, grantors, contributors, or laws and regulations of other governments; or 2) law through constitutional provisions or enabling legislation. The Agency had no restricted resources at year-end.
- Unrestricted - Consists of all other resources that do not meet the definition of “restricted.”

Related Parties

Tompkins County Area Development, Inc. (TCAD) is a private, not-for-profit organization founded in 1964 that provides the Ithaca area with innovative services to strengthen the economy. The President of TCAD serves as the Administrative Director of the Agency. During the year ended December 31, 2019, one additional member of the TCAD Board of Directors served on the Board of Directors of the Tompkins County Industrial Development Agency.

Revenues

The Agency and Corporation first utilize restricted resources to finance qualifying activities.

***Note 2* Operating Revenues**

Operating revenues of the Agency and Corporation consist of administrative fees. Interest and earnings are reported as non-operating revenues.

***Note 3* Industrial Revenue Bond and Note Transactions**

Certain industrial development revenue bonds and notes issued by the Agency and Corporation are secured by property leased to companies and retired by lease payments. The bonds and notes are not obligations of the Agency, Corporation, or state. The Agency and Corporation do not record assets or liabilities resulting from completed bond and note issues in their accounts, because their primary function is to arrange financing between the borrowing companies and the bond and note holders, and funds arising therefrom are controlled by trustees or banks acting as fiscal agents. For providing this service, the Agency and Corporation receive bond administration fees from the borrowing companies. Such administrative fee income is recognized immediately upon issuance of bonds and notes. At December 31, 2019, the outstanding value of bonds and notes issued aggregated \$131,227,466 and \$185,993,322 for the Agency and Corporation, respectively.

TOMPKINS COUNTY
INDUSTRIAL DEVELOPMENT AGENCY

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019

Note 4 **Tax Abatements**

During the time in which property is leased to a company, the property is exempt from taxes other than special ad valorem levies and special assessments. However, the Agency executes Payment in Lieu of Taxes (PILOT) agreements, wherein a company is required to make annual payments to the county, local municipalities, and school districts.

In 2019, \$3,706,451 was received in PILOT payments compared to the \$6,508,892 which would have been received if businesses paid the full amount of property taxes; for a total property tax abatement of \$2,802,441.

In addition to PILOTs above, \$2,120,433 of sales tax and \$177,738 of mortgage tax abatements were awarded.

Note 5 **Deposits and Investments**

State statutes govern the Agency's and Corporation's investment policies. In addition, the Agency and the Corporation each have their own written investment policy. Monies must be deposited in Federal Deposit Insurance Corporation (FDIC) insured commercial banks or trust companies located within the state. The Treasurer is authorized to use demand accounts and certificates of deposit. Permissible investments include obligations of the U.S. Treasury, and obligations of New York State or its localities.

Collateral is required for demand deposits and certificates of deposit for the Agency and Corporation at 105% and 100%, respectively, of all deposits not covered by federal deposit insurance. Obligations that may be pledged as collateral are obligations of the United States and its agencies and obligations of the state and its municipalities and school districts.

Total bank balances of the Agency and Corporation of \$727,151 and \$548,913, respectively, at December 31, 2019 are covered by FDIC insurance up to \$250,000. As of December 31, 2019, all deposits with financial institutions were either insured or collateralized with securities held by the pledging financial institution in the entities' name.

Note 6 **Related Party Transactions**

During 2019, the Agency paid TCAD \$397,577 for economic development and marketing services.

Note 7 **Commitments**

During the year ended December 31, 2019, the Board of Directors of the Agency passed a resolution authorizing a 2020 budgetary commitment to TCAD of \$444,829.

***TOMPKINS COUNTY
INDUSTRIAL DEVELOPMENT AGENCY***

**SCHEDULE OF INDEBTEDNESS
DECEMBER 31, 2019**

	<u>Month and Year</u>	<u>Current Interest Rate</u>	<u>Outstanding Beginning of Fiscal Year</u>	<u>Issued During Fiscal Year</u>	<u>Paid During Fiscal Year</u>	<u>Outstanding End of Fiscal Year</u>	<u>Final Maturity</u>
CDP, Ithaca	12/2003	3.0%	\$ 11,756,000	\$	\$ 751,000	\$ 11,005,000	03/2030
Community Recreational Center, Inc.	01/2002	5.5%	399,348		113,289	286,059	12/2021
Cornell Heat and Power	01/2008	2.0% - 5.0%	57,320,000		1,920,000	55,400,000	07/2037
Cornell University, Lake Source Cooling	Various	2.0%- 11.0%	30,365,000		1,965,000	28,400,000	07/2030
Family & Children's Family Service of Ithaca	01/2008	4.75%	1,844,360		102,953	1,741,407	02/2033
Ithaca Community Childcare Center	12/2008	5.4%	88,760		88,760	-	01/2019
Transonic Systems	12/2010	3.6%	3,240,000		220,000	3,020,000	12/2030
Ithaca College	09/2005	Variable	32,995,000		1,620,000	31,375,000	07/2026
TOTAL			\$ 138,008,468	\$ -	\$ 6,781,002	\$ 131,227,466	

See Independent Auditors' Report

**TOMPKINS COUNTY
DEVELOPMENT CORPORATION**

**SCHEDULE OF INDEBTEDNESS
DECEMBER 31, 2019**

	<u>Month and Year</u>	<u>Current Interest Rate</u>	<u>Outstanding Beginning of Fiscal Year</u>	<u>Issued During Fiscal Year</u>	<u>Paid During Fiscal Year</u>	<u>Outstanding End of Fiscal Year</u>	<u>Final Maturity</u>
Cayuga Medical Center at Ithaca, Inc.	08/2010	64.1% of LIBOR + 1.04%	\$ 5,406,000	\$ -	\$ 1,276,000	\$ 4,130,000	08/2022
Cayuga Medical Center at Ithaca, Inc.	04/2013	2.73%	19,240,137	-	1,112,505	18,127,632	04/2023
Ithaca College	09/2015	Fixed	34,565,000	-	3,655,000	30,910,000	07/2038
Ithaca College (Refinanced)	12/2017	Fixed	21,510,000	-	535,000	20,975,000	07/2041
Ithaca College	12/2018	Fixed	18,895,000	-	765,000	18,130,000	07/2034
Ithacare Center Service Company (Refinanced)	12/2018	3.02%	12,524,422	-	357,600	12,166,822	01/2043
Franziska Racker Center	10/2011	4.0%	1,584,397	-	162,362	1,422,035	06/2027
TC3 Foundation	01/2013	5.0%	36,130,000	-	-	36,130,000	12/2021
Kendal	11/2012	2.0%-4.5%	8,010,000	-	190,000	7,820,000	07/01/2042
Kendal	12/2014	4.0%-5.0%	30,190,000	-	-	30,190,000	07/01/2044
Kendal	12/2014	Variable	2,636,757	-	915,000	1,721,757	07/01/2025
The William George Agency	12/2015	3.8%	1,516,742	-	66,666	1,450,076	12/2031
The William George Agency	12/2016	3.1%	2,880,000	-	60,000	2,820,000	12/2031
TOTAL			<u>\$ 195,088,455</u>	<u>\$ -</u>	<u>\$ 9,095,133</u>	<u>\$ 185,993,322</u>	

See Independent Auditors' Report

TOMPKINS COUNTY INDUSTRIAL DEVELOPMENT AGENCY

SCHEDULE OF PROJECTS DECEMBER 31, 2019

Project Name	Exemption Period	2019 Exemption Type	Project Purpose*
15 Royal Road (Emmy's Organics)	2019-2020	STE/MRT	Manufacturing
Ithaca Arthaus	2019-2021	STE/MRT	Real Estate
Organic Nature, LLC (Green Star Coop)	2018-2020	STE/MRT	Retail
323T, LLC	2018-2020	STE	Real Estate
B&T Visions Holdings (61 Brown Road)	2019-2020	STE	Manufacturing
Cargill, Inc.	2016-2020	STE	Wholesale Trade
Cayuga Ridge Nursing Home	2017-2019	STE	CCRC
DRS NY Dryden I	2018-2020	STE	Electric/Solar
DRS NY Dryden II	2018-2020	STE	Electric/Solar
DRS NY Newfield IV	2018-2020	STE	Electric/Solar
DRS NY Newfield V	2018-2020	STE	Electric/Solar
Dryden Tompkins Solar II	2018-2021	STE	Electric/Solar
Enfield Solar	2017-2019	STE	Electric/Solar
Ex Libris, LLC	2019-2020	STE	Real Estate
Harolds Holding	2017-2020	STE	Real Estate
Hotel Syracuse	2019-2020	STE	Services
Lansing Renewables Solar	2019-2021	STE	Electric/Solar
South Hill Business Campus Power & Heat	2013-2019	STE	Real Estate
Tompkins Trust HQ	2015-2019	STE	Finance
Hilton Canopy (Ithaca Downtown Assoc., LLC)	2015-2028	PILOT/STE/MRT	Services
City Centre	2017-2029	PILOT/STE	Real Estate
DRS NY Newfield I	2017-2038	PILOT/STE	Electric/Solar
DRS NY Newfield II	2017-2038	PILOT/STE	Electric/Solar
DRS NY Newfield III	2017-2038	PILOT/STE	Electric/Solar
Dryden Tompkins Solar I	2018-2048	PILOT/STE	Electric/Solar
Hotel Ithaca (Holiday Inn/Lenroc)	2016-2025	PILOT/STE	Services
209-215 Dryden Assoc., LLC	2015-2066	PILOT	Real Estate
318 South Albany Street, LLC. (Beech Tree Nursing Home)	2013-2024	PILOT	CCRC
330 Main Street Holdings (Incodema3D)	2017-2023	PILOT	Manufacturing
AES Cayuga (Heorot Power)	2009-2028	PILOT	Electric/Power Plant
Carey Building	2019-2028	PILOT	Real Estate
Cascade Plaza	2005-2025	PILOT	Services
Cayuga Green Parcel A	2009-2019	PILOT	Real Estate
Cayuga Green Parcel E	2009-2019	PILOT	Real Estate
Cayuga Green Theatre Parcel	2009-2019	PILOT	Real Estate
Cayuga Green Job Total			
College Circle Association	2003-2043	PILOT	Real Estate
Cornell University - 35 Thornwood	2006-2021	PILOT	Real Estate
Dairy One	2015-2022	PILOT	Services
Hancock and First	2019-2046	PILOT	Real Estate
Hotel Ithaca (Marriott)	2016-2026	PILOT	Services
Ital Thai	2012-2022	PILOT	Real Estate
Ithaca Beer	2014-2023	PILOT	Manufacturing
Ithacare (Longview)	2010-2020	PILOT	CCRC
Lansing Market Realty	2012-2021	PILOT	Services
Mecklenburg Solar	2019-2038	PILOT	Electric/Solar
Nine Brown Road (Macom)	2007-2025	PILOT	Manufacturing
Nineteen Brown Road (Quintiles)	2007-2025	PILOT	Manufacturing
Therm, Inc.	2019-2025	PILOT	Manufacturing
Transonic Systems	2011-2031	PILOT	Manufacturing
Twenty Thornwood (BinOptics/Macom)	2017-2023	PILOT	Real Estate
Arrowhead Ventures	2013-2027	PIF	Real Estate

Total

* Project Purpose as defined by NYS ABO

STE = Sales Tax Exemption; MRT = Mortgage Recording Tax
PIF = PILOT Incremental Financing; PILOT = Payment in Lieu of Taxes

Sales Tax Cap	2019 Sales Tax Exemptions	2019 Mortgage Tax Exemptions	2019 Payments in Lieu of Taxes	2019 Property Taxes if not Exempt	2019 Property Taxes Abated	2019 Total Exemptions	Existing Retained Jobs	Current Employment 12/31/2019
\$ 42,800	\$ 4,075	\$ 4,200	\$	\$	\$	\$ 8,275	27	31
960,000	815	160,200				161,015		
476,396	368,872	9,725				378,597	240	148
202,215	141,825					141,825		
90,400	14,144					14,144	-	23
640,000	407,979					407,979	183	222
738,720	361,163					361,163	141	
260,680	1,205					1,205		
164,215	9,006					9,006		
251,160						-		
251,160						-		
770,494						-		
261,262	63,934					63,934		
1,300,224	66,843					66,843		
1,400,000	533,852					533,852		
106,000						-		
797,535	87,826					87,826		
110,640						-		
2,112,000						-	300	
1,052,928	-	3,613	87,539	113,801	26,262	29,875	-	
1,165,000	43,879		63,028	273,122	210,094	253,973	-	7
252,103			16,000	1,628	(14,372)	(14,372)		
252,103			16,000	1,379	(14,621)	(14,621)		
252,103			16,000	1,612	(14,388)	(14,388)		
1,458,536	14,892		108,000	15,299	(92,701)	(77,809)		
852,000	123		137,611	336,150	198,539	198,662	78	77
			205,337	171,575	(33,762)	(33,762)	1	85
			42,019	105,047	63,028	63,028	101	
			34,629	50,187	15,558	15,558	9	46
			722,454	722,454		-	94	11
			16,632	136,561	119,929	119,929	24	1
			587,562	941,920	354,358	354,358	-	45
			75,389	82,987	7,598	7,598		
			333,786	367,664	33,878	33,878		
			46,116	50,772	4,656	4,656		
						-	-	96
			299,734	950,424	650,690	650,690		
			85,895	111,346	25,451	25,451	-	64
			97,111	137,296	40,185	40,185	255	241
						-	2	3
			164,573	682,804	518,231	518,231	-	81
			28,643	38,516	9,873	9,873	-	19
			56,234	101,355	45,121	45,121	14	38
			1	380,080	380,079	380,079	37	77
			15,143	31,788	16,645	16,645	-	28
			14,400	58,831	44,431	44,431	-	-
			29,093	42,427	13,334	13,334	-	12
			64,025	115,159	51,134	51,134	125	128
			63,651	86,456	22,805	22,805	158	147
			131,748	131,748		-	116	102
			68,186	68,186		-	57	17
			79,912	200,318	120,406	120,406	-	-
\$ 16,220,674	\$ 2,120,433	\$ 177,738	\$ 3,706,451	\$ 6,508,892	\$ 2,802,441	\$ 5,100,612	1,962	1,749

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Directors
Tompkins County Industrial Development Agency
Ithaca, New York

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Tompkins County Industrial Development Agency (the Agency), a component unit of the County of Tompkins, New York, and its discretely presented component unit, Tompkins County Development Corporation (the Corporation), which comprise the Statement of Net Position as of December 31, 2019, and the related Statements of Activities and Cash Flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated _____, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Agency's and the Corporation's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Agency's or Corporation's internal control. Accordingly, we do not express an opinion on the effectiveness of the Agency's or Corporation's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Agency’s and the Corporation’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Agency’s or the Corporation’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Agency’s or Corporation’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

Insero & Co. CPAs, LLP
Certified Public Accountants

Ithaca, New York
_____, 2020

DRAFT

**Tompkins County Industrial Development Agency
Board of Directors Meeting DRAFT Minutes
March 11, 2020
2:30 PM
Tompkins County Legislative Offices
121 E. Court Street, Ithaca, NY**

Present: Rich John, Jennifer Tavares (arrived at 2:50 PM), Martha Robertson, Laura Lewis, Mike Sigler, John Guttridge

Staff Present: Heather McDaniel, Ina Arthur (TCAD), Russ Gaenzle (Harris Beach)

Guests: Anne Koreman (TC Legislature), Rick Snyder (TC Finance), Kathy May (TCAD)

CALL TO ORDER

Rich John called the meeting of the **Tompkins County Industrial Development Agency** to order at 2:30 pm.

PRIVILEGE OF THE FLOOR

None.

ADDITIONS TO THE AGENDA

NY Dryden II – Amendment to Lease and Leaseback Documents to correct the property description.

Russ Gaenzle of Harris Beach explained that the Lease and Leaseback documents for this project need to be amended to correct the property description. An easement to allow a road to access NY Dryden I was approved thought the property of NY Dryden II. The property description needs to be corrected to reflect this change.

John Guttridge moved to approve the amendment to the Lease and Leaseback documents for NY Dryden II. Laura Lewis seconded the motion. The motion was approved 5-0.

NEW BUSINESS

Rich John welcomed Anne Koremen who will be joining the TCIDA Board upon her appointment by the Tompkins County Legislature in April.

Appointment of Administrative Director

Martha Robertson moved to appoint Heather McDaniel as the Administrative Director of the Tompkins County Industrial Development Agency. Laura Lewis seconded the motion. The motion was approved 5-0.

Appointment of 2020 Board Officers

Laura Lewis moved to approve the appointment of the 2020 Board Officers as follows: Rich John as Chair, Martha Robertson as Vice Chair, and Jennifer Tavares as Secretary/Treasurer. John Guttridge seconded the motion. The motion was approved 5-0.

Appointment of 2020 Committees

John Guttridge moved to approve the 2020 Finance & Audit, Housing and Governance Committees with same membership as 2019. Martha Robertson seconded the motion. The motion was approved 5-0.

Approval of 2019 Audit

Mike Sigler moved to approve the 2019 TCIDA Audit upon the recommendation of the Finance and Audit Committee. Martha Robertson seconded the motion. The motion was approved 5-0.

Approval of Audit Information Input into PARIS

John Guttridge moved to approve the input of the 2019 TCIDA Audit information into the online PARIS system. Martha Robertson seconded the motion. The motion was approved 5-0.

Energy Policy – Approval

Heather McDaniel presented the TCIDA Enhanced Energy Incentive Policy. The policy recommendations are based on the work done by Taitem Engineering. Compliance is based on the Ithaca Energy Code Supplement at the January 1, 2025 level. Project applying for this incentive after January 1, 2025 must comply with requirements of the Ithaca Green Building Policy at the 2030 level. John Guttridge asked that the date for complying with the 2030 levels to be changed to an earlier date so as to avoid different standards in the same year. This date was changed from January 1, 2025 to January 1, 2024.

This policy is tied to the City of Ithaca's Energy Code and Green Building Policy so that any changes to those policies will be reflected in this policy. The IDA policy requires projects to comply to a higher level than the current City policy.

The IDA UTEP will require any housing project to use air source heat pumps

Jennifer Tavares joined the meeting.

John Guttridge moved to approve the Enhanced Energy Incentive Policy. Martha Robertson seconded the motion. The motion was approved 5-0-1 (Jennifer Tavares abstained as she did not benefit from the full discussion.)

TCIDA UTEP Policy – Update to reflect Energy Policy

Laura Lewis moved to approve the update to the TCIDA Uniform Tax Exemption Policy (UTE) to reflect the Enhanced Energy Incentive Policy. Mike Sigler seconded the motion. The motion was approved 6-0.

OLD BUSINESS

None.

CHAIRS REPORT

Rich John reported that a public hearing for the City Harbor project was held on February 27, 2020. He also reported that the Arrowhead project discussions are ongoing.

STAFF REPORT

Heather McDaniel reported that she has met with Anne Koreman to orient her to the TCIDA and TCDC Board.

Heather McDaniel also gave a brief update on a presentation on the Orange County IDA Accelerator work. The accelerators are community based and industry driven and focus on developing jobs and companies.

APPROVAL OF MEETING MINUTES

Martha Robertson moved to approved the minutes from the February 5, 2020 Board meeting. Mike Sigler seconded the motion. The motion was approved 6-0.

ADJOURNMENT

The meeting was adjourned at 3:10 PM