

**Tompkins County Industrial Development Agency  
Emergency COVID-19 Grant Application**

Organization Information			
1.	<b>Legal Name of Applicant:</b>	Somers Galucci	
2.	<b>Applicant Address:</b>	401 Irish Settlement Road, Freeville NY 13068	
3.	<b>If a DBA, what is DBA name?</b>	Heart and Home Daycare	
4.	<b>Applicant Contact Name:</b>	Somers Galucci	
5.	<b>Applicant Contact Address:</b>	401 Irish Settlement Road, Freeville NY 13068	
6.	<b>Contact Phone Number:</b>	<b>585-734-5727</b>	<b>Contact Email Address:</b> Somers.heartandhome@gmail.com
7.	<b>Type of Business:</b>	In home group family daycare, NYS licensed 843765	
8.	<b>Non-Profit Organization</b>	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
9.	<b>Privately Held:</b>	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
If Privately Held, please provide information for the company and any entity owning 50% or more or which otherwise controls the applicant, including CPA-audited financial statements for the past three years (balance sheet, income statement and cash flow statement). If audited statements are more than six months old, please provide internally prepared year-to-date financials certified by the signature of a company officer. If audited statements are not available, please submit a review or compilation, together with signed federal and state tax returns, for the past three years. Additional information may be requested.			
10.	<b>Ownership:</b> Please attach a description of the organization's ownership structure, including the % of ownership for each individual and entity owning 5% or more of the company. Indicate if the company is a parent, subsidiary and /or affiliate of another company.		<input type="checkbox"/> ATTACHED
11.	<b>Primary North American Industrial Classification System (NAICS) Code of the Company.</b> Please provide at least the three-digit code, but the six-digit code is preferable		624410
12.	<b>Select the applicant ID type that you normally use to identify your organization on applicant forms:</b>		
	Charity Registration Number	<input type="checkbox"/>	Social Security Number
	Duns Number	<input type="checkbox"/>	Federal Tax ID Number
	NYS Unemployment Insurance Tax Number	<input type="checkbox"/>	[REDACTED]
13.	<b>Company's Annual Revenues:</b>	[REDACTED]	

Statement of Need	
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14.	<p>Provide a summary of the need for the project including all PPE materials and equipment the business or non-profit entity will be purchasing and how they will be used:</p> <p>For the TCIDA grant, I will be purchasing a fence for my outdoor space to create an outdoor classroom. Before COVID hit, I have small numbers of children and a lot of babies. We were inside most days. Currently, due to schools being virtual, I have school age kids (who take up a lot more space) and more older toddlers and preschool children. Now, during COVID, my goal as a business provider is to limit the germs in my own house (since my daycare is in my home on the first floor and uses many of the same rooms as my family does) and spend as much time outdoors as possible. In order for my kids to learn and grow educationally, I need to bring my classroom outdoors. My current outdoor space does not allow enough room for an outdoor classroom to take place. Due to the layout of the outside of my home, OCFS has limited me to a small fenced area in my front yard due to a seasonal creek out front and a pond way out back. My plan is to use the new fence to create an outdoor classroom. I will bring outside a chalkboard, an easel for art and supplies, blocks for building, the mud kitchen and playhouse (that is currently housed in the garage because there isn't enough space outdoors yet), a drama area or dramatic play area for pretend play, as well as my current swing set and climbing dome. I will also need to fit in space for the hard top gazebo and the picnic tables since we will be eating outside also.</p> <p>As for the rubber mulch, I could see that it may be pushing the boundaries of the grant. I will explain my reasoning in more detail. Since COVID, OCFS has been way stricter on the cleaning protocols and the amount of time we have to spend each day cleaning and sanitizing everything that the kids touch. As well as the cleaning, us providers have been given so much extra paperwork that takes so much time out of our day. In order to complete everything necessary for my daycare to stay open, I spend a lot more time in the evenings and on the weekends cleaning and doing paperwork. Since we are outside all day everyday playing, the mulch I have deteriorates much quicker. I will need to replace it more frequently. On</p>
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top of all the extra paperwork and cleaning, I will now have to go to the store and purchase mulch and spend time bringing it home and spreading it in the play area. This will need to be done at least once a quarter or 4 times a year. Having the rubber mulch will cut down on the time spent doing daycare related things and give me more time to spend with my family.

I will also be purchasing 2 child size picnic tables with sun umbrellas to have space to social distance when we eat lunch and snack outside. Along with the other purchases, I will also get a hard top gazebo to keep the babies under when the weather is rainy or really sunny. This will give them a space of their own with protection from the elements.

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**EMPLOYMENT INFORMATION**

**Existing Jobs** – A full-time equivalent job equals any combination of two or more part-time jobs that, when combined, constitute the equivalent of a job of at least 35 hours per week.

**Average Annual Gross Salary** – Compensation paid to an employee that excludes payroll taxes, benefits, overtime, and bonuses.

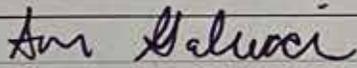
15.	Indicate how many existing full-time equivalent jobs the applicant and its related entities employ in all NYS LOCATIONS and the average annual gross salary for these employees as of the date this application is signed.	# Jobs in NYS	1
		Avg annual gross salary	[REDACTED]

**Budget**

16.	Type of Purchase	Total Amount of Funding Requested			
		Est. Cost			
	EX: Face Shields				
	Outdoor fencing for front yard	\$6800	6800		
	Rubber mulch	\$1700	1700		
	2 picnic tables	\$360	360		
	Hard top gazebo	\$800	800		
		\$			
		\$			
		\$			
	<b>Total Projected Investments</b>	<b>\$9660</b>	<b>9660</b>		

**Worksheet Completion**

<b>Name of Company Official Completing Worksheet:</b>	<b>Title:</b>	<b>Date Completed:</b>
Somer Galucci	Owner/provider	12/17/2020

Signature 

**Documentation Required**

- Payroll certification showing that employment does not exceed 50 employees.
- Incorporation papers or other documents that establish the business or non-profit organization.
- Current license or registration to provide child care services.
- A statement or proof that the applicant was a financially viable entity prior to the start of the COVID-19 pandemic (the most recently completed financial statement would be acceptable proof).
- Any additional information requested by the TCIDA or Counsel.

**Definitions:**

**Full-time Permanent Employee:** (i) a full-time, permanent, private-sector employee on the Recipient's payroll, who has worked at the Project Location for a minimum of 35 hours per week for not less than four consecutive weeks and who is entitled to receive the usual and customary fringe benefits extended by Recipient to other employees with comparable rank and duties; or (ii) two part-time, permanent, private-sector employees on Recipient's payroll, who have worked at the Project Location for a combined minimum of 35 hours per week for not less than four consecutive weeks and who are entitled to receive the usual and customary fringe benefits extended by Recipient to other employees with comparable rank and duties.

**Full-time Contract Employee:** a full-time private sector employee (or self-employed person) who is not on the Recipient's payroll but who works exclusively for the Recipient at the project location for a minimum of 35 hours per week for not less than four consecutive weeks, providing services that would otherwise be provided by a full-time permanent employee. The position held by a